

**Minutes of Meeting of the State Advisory Group on Community Monitoring
with the State Nodal NGO (VHAM)**

Venue: Conference Hall, Laitumkhrah, Meghalaya, Shillong.

Date: 30th September 2011

Members Present

1. Dr. A.C Hazarika, Director of Health Services (MCH&FW) Cum Joint Director, NRHM, Shillong.
2. Mrs. N. West Kharkongor, Faculty IIM, Shillong.
3. Dr. S. Kharkongor, Training Co-ordinator, NRHM, Shillong.
4. Mr. A. S. Nongbri, State Programme Manager, NRHM, Shillong.
5. Dr. Lalrin, RCH Consultant, NRHM, Shillong.
6. Mr. Sukamal Basumatary Consultant Public Health, NRHM, Shillong
7. Mr. A.S. Augustine Ningkhan, State Facilitator, NRHM RRC, Shillong.
8. Mrs. Dakaru Passah, State Program Executive, Community Monitoring, NRHM, Shillong.
9. Mrs. A. Suchiang, State ASHA Program Manager, NRHM, Shillong.
10. Mrs. D.L. Kharkongor, Programme Assistant, Community Monitoring NRHM, Shillong
11. Mrs. Eudora Warji, Executive Secretary, Voluntary Health Association of Meghalaya, Shillong.
12. Mayfreen Ryntathiang Senior Programme Officer, Voluntary Health Association of Meghalaya, Shillong.
13. Mr. Khlainbor Kharbangar, Staff, Voluntary Health Association of Meghalaya, Shillong.
14. Ronald D. Phanwar, Voluntary Health Association of Meghalaya, Shillong.

A meeting of the State Advisory Group on Community Monitoring with the State Nodal NGO (VHAM) was held at the Mission Director's chamber, NRHM, Laitumkhrah on the 30th September 2011. The purpose of the meeting was to discuss the implementation strategy of the Community Monitoring process of Health Services in the 3 (three) pilot Districts, East Khasi Hills, Jaintia Hills and West Garo Hills.

At the very outset, the State Programme Manager, Shri A. Nongbri welcomed the members present to the meeting. Later, Smti. Eudora Warjri, Executive Secretary, VHAM gave a presentation on the activities undertaken by VHAM and their strategy for the next 3 months. Smti Eudora informed that the State Nodal NGO has taken up initiative to update CM tools, reports etc., planning of activity for the 1st quarter and that they have also examined the Community Monitoring process of the pilot phase in Assam.

With regard to the implementation of the Community Monitoring (CM) process, Smti Eudora Warjri laid emphasis on the TOT of the District Nodal NGO so as to equip them with the NRHM process and their roles and responsibilities in CM process. She also stressed on the identification and strengthening of the VHSC, PHC and Block Committees and also said that each Committee must be well represented so as to ensure smooth functioning of the programme. The State Nodal NGO proposed to hold a 5 days Orientation Workshop for Block Facilitators, Coordinators, Nodal NGO representatives, District Coordinators. A three days Orientation Workshop for VHSC Members and two days Orientation Workshop for PHC Monitoring and Planning committee members. In the month of November the State Nodal NGO would conduct 3 orientation and training for the Blocks at the District headquarter and in December 9 (nine) orientation and training for the PHCs at the Block headquarter.

After the presentation given by the State Nodal NGOs, the points discussed are as follows:

1. Deadline for identification of District cum Block Nodal NGO by October 2011.
2. State Programme Executive to travel with VHAM to Districts to monitor the identification process.
3. The implementation of the programme may be started first with the Districts of East Khasi Hills and West Garo Hills who have already identified the District cum Block Nodal NGO and Jaintia Hills may follow after the selection of District Nodal NGO.

After the discussions on these issues, Smti D. Passah State Programme Executive, NRHM gave a presentation on the Activities under Community Monitoring. The points revealed and discussed are as follows:

1. Job responsibilities of District cum Block Nodal NGO
2. Formation of District Mentoring Team to guide and support District Health Society
3. With regard to Fees for the NGOs (whether club together or pay separately as planned). Suggestions by Dr. N.W. Kharkongor, Asst. Professor IIM, perhaps fees could be paid through separate Heads of Accounts. The State Nodal NGO also suggested fund to be given on installment basis.
4. To avoid complication of appointing separate manpowers for the district and block level NGO's, it was decided that more manpower may be added in the District cum Block Nodal NGO for implementation of Community Monitoring.
5. ToT programme of the Block Nodal NGO may be removed and clubbed with the District Nodal NGO TOT programme.
6. For the identification of PHC it was suggested that the District Nodal NGO may create a database of the PHCs they are familiar with and bring the list when they come for the training at the State.

7. Another point discussed was each committee are to submit monthly report regularly. Dr. N.W. Kharkongor, Asst. Professor IIM, would also assist in arranging Resource Persons for Financial Management Training.

The meeting ended with a Vote of Thanks by Augustine Ningkhan, State Facilitator, NRHM, Shillong.